

# Public Document Pack

## DOVER JOINT TRANSPORTATION BOARD

White Cliffs Business Park Dover Kent CT16 3PJ  
Telephone: (01304) 821199 Facsimile: (01304) 872452

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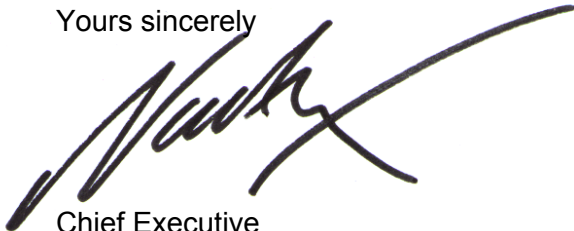
19 November 2019

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER JOINT TRANSPORTATION BOARD** will be held in the Council Chamber at these Offices on Thursday 28 November 2019 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on (01304) 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely



Chief Executive

### Dover Joint Transportation Board Membership:

#### Dover District Council Members

J S Back (Vice-Chairman)  
E A Biggs  
D G Cronk  
J P Haste  
M J Holloway  
N S Kenton  
C A Vinson

#### Kent County Council Members

S C Manion (Chairman)  
P M Beresford  
T A Bond  
S S Chandler  
N J Collor  
G Lymer  
D P Murphy

#### Town Councils and Kent Association of Local Councils (non-voting)

Mr B W Bano (Deal Town Council)  
Mrs P M Brivio (Dover Town Council)  
Mr P I Carter (Sandwich Town Council)  
Mr K Gowland (Kent Association of Local Councils)  
Mr A Minns (Kent Association of Local Councils)

### AGENDA

1

#### APOLOGIES



To receive any apologies for absence.

2     **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3     **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4     **MINUTES** (Pages 5-10)

To confirm the attached minutes of the meeting of the Committee held on 19 September 2019.

5     **PROPOSED LORRY PARKING PROHIBITION - BRANCH STREET, DOVER**  
(Pages 11-16)

To consider the attached report of the Strategic Director (Operations and Commercial)

6     **PROPOSED LIMITED WAITING - ELIZABETH STREET, DOVER** (Pages 17-19)

To consider the attached report of the Strategic Director (Operations and Commercial)

7     **RESIDENTS' PARKING SCHEME - LAURESTON PLACE AND VICTORIA PARK, DOVER** (Pages 20-29)

To consider the attached report of the Strategic Director (Operations and Commercial).

8     **PUBLIC REALM IMPROVEMENTS PROJECT - MARKET SQUARE, DOVER**  
(Page 30)

To consider the attached report of the Strategic Director (Operations and Commercial).

9     **LOCAL WINTER SERVICE PLAN** (Pages 31-32)

To consider the attached report of the Head of Highway Asset Management, Kent County Council.

10    **HIGHWAY WORKS PROGRAMME 2019/20** (Pages 33-52)

To consider the attached report of the Director of Highways and Transportation, Kent County Council.

11    **EXCLUSION OF THE PRESS AND PUBLIC** (Pages 53-55)

The recommendation is attached.

The procedure for determining applications for on-street disabled persons' parking bays is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

12 **APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS** (Pages 56-75)

To consider the attached report of the Strategic Director (Operations and Commercial).

**Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Services Officer, telephone: (01304) 872303 or email: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk) for details.

Large print copies of this agenda can be supplied on request.

**Declarations of Interest****Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

**Other Significant Interest (OSI)**

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

**Voluntary Announcement of Other Interests (VAOI)**

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

**Note to the Code:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Minutes of the meeting of the **DOVER JOINT TRANSPORTATION BOARD** held at the Council Offices, Whitfield on Thursday, 19 September 2019 at 6.00 pm.

Present:

Chairman: Councillor J S Back

Councillors: E A Biggs  
P M Beresford  
T A Bond  
S S Chandler  
N J Collor  
G Lymer  
D P Murphy  
J S Back  
E A Biggs  
D G Cronk  
J P Haste  
M J Holloway  
C A Vinson

Also present: Mr M Arnold (Commercial Director South East, Stagecoach)  
Mr M Spratt (Stagecoach)  
Mrs A E Fox (Sandwich Town Council)  
Mr K Gowland (Kent Association of Local Councils)  
Councillor D G Beaney  
Councillor P D Jull

Officers: Dover District Manager (Kent County Council Highways)  
Transport and Parking Services Manager  
Parking Operations Manager  
Democratic Services Officer

9 APOLOGIES

Apologies for absence were received from District Councillor N S Kenton, County Councillor S C Manion, and Mrs P M Brivio (Dover Town Council), Mr P I Carter (Sandwich Town Council) and Mr A Minns (Kent Association of Local Councils).

10 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that Mrs A E Fox was the nominated substitute for Sandwich Town Council.

11 DECLARATIONS OF INTEREST

Councillor T A Bond made a Voluntary Announcement of Other Interests in Agenda Item 6 (Motor Caravan (Motor Home) Parking Controls) by reason that one of the companies he worked for had a business on the seafront.

12 MINUTES

Subject to amending Minute No 1 to read 'Apologies were received from County Councillors T A Bond and D P Murphy', the minutes of the meeting held on 19 September 2019 were approved as a correct record and signed by the Chairman.

UPDATE ON BUS SERVICES

The Board received an update on bus services from Mr Matthew Arnold, Stagecoach Commercial Director (South East).

In response to Councillor D G Cronk, Mr Arnold advised that the electric buses being introduced would have a 200-mile range and be based at Whitfield. He advised that there were no plans to reduce bus services to Dover Grammar School for Boys.

In response to Councillor C A Vinson, he clarified that a review on bus services to Kingsdown, Deal and Walmer was on hold because of BREXIT. However, the review would look at whether changes to services were necessary as a result of recent housing developments. Around 20% of bus tickets were being purchased via the App. Whilst it was not practical to put single and return fares on the App, Stagecoach was looking to speed up online sales as this would speed up bus journeys.

Councillor S S Chandler reported that she regularly received e-mails from Sandwich residents who were concerned about the impact of buses on the town's medieval buildings, in particular buses that turned left at Breezy Corner onto Strand Street. She queried whether the reserved parking spaces in Harnet Street were still necessary given that the Butchery surgery had reduced in size, and requested that the route be reviewed. Councillor M J Holloway echoed Councillor Chandler's concerns, requesting that more modern vehicles be introduced to lessen the impact on buildings.

Mr Arnold reminded Members that bollards had been installed at Breezy Corner 18 months previously. Every bus tested had been able to negotiate the bend successfully. Removing the left-hand turn altogether was not an option as this would deprive Ash residents of a bus service. The buses carried large numbers of children to school in the morning and afternoon and were fully loaded. He assured the Committee that they were genuinely needed and helped to subsidise the smaller buses that served the community outside school hours. Smaller single-decker buses had been brought in three years earlier because of concerns about property damage. He added that a lot of work had gone into improving vehicle emissions.

It was clarified that the same bus capacity for schools had been provided at the start of school term in September as July, and this was monitored to identify any shortfall. Councillor N J Collor thanked Stagecoach for providing services when Dover town centre had been very congested in the summer.

RESOLVED: That the update be noted.

MOTOR CARAVAN (MOTORHOME) PARKING CONTROLS

The Transport and Parking Services Manager (TPSM) introduced the report which proposed restrictions on the parking of motor caravans (i.e. motorhomes) and caravans at Dover seafront, The Beach at Walmer and Sandwich Quay car park.

She reminded Members that, at its last meeting in June, the Board had asked Officers to report back on alternative locations for motor caravan parking. She explained that the proposed £5 charge for overnight parking on Dover seafront was deemed a reasonable charge, and would encourage drivers to use an alternative site at Maison Dieu car park which would be free of charge. It would also generate

a level of income to cover the costs of enforcement. There was a balance to be struck between addressing residents' concerns and not deterring visitors who would potentially be spending money in the town. Overnight enforcement patrols would be stepped up. It was emphasised that the Council was looking for a solution that could be achieved within its existing facilities and resources.

Councillor Vinson suggested that measures should be monitored to assess whether they had been successful. Councillor T A Bond was of the view that the parking charge should be higher to deter motor home drivers who he was convinced were ferry passengers rather than tourists. Councillor Cronk proposed that a £10 charge should be levied, and the results reviewed and reported back to the Board in six months' time.

Councillor D P Murphy expressed his and residents' frustration at the situation along The Beach and Kingsdown Road where there had been instances of towed vehicles being left for long periods. In response to questions, Members were advised that the Government dictated the forms of signage that could be used on the highway. Signs could not include information about alternative parking locations. Councillor Collor commented that charges were not levied at Borrow Pit car park so a maximum stay should be imposed. Councillor Cronk proposed that the toilets at Borrow Pit car park should be opened if there was to be overnight parking there.

In respect of Sandwich, Councillor Holloway proposed that, like Dover, a £10 charge should be imposed to ensure that there was consistency across the district. In response to concerns raised by Mrs A E Fox, the TPSM advised that owners of motorhomes and caravans would be excluded from buying residents' permits. The review would identify whether vehicles were being displaced elsewhere.

RESOLVED: (a) It was agreed:

- (i) That a single charge of £10 be introduced for the overnight parking of caravans and motor caravans (motorhomes) along Dover seafront, operating from 6.00pm to 9.00am, 7 days a week. (Cars are excluded)
- (ii) That Maison Dieu Road car park be approved as the alternative location for the overnight parking of caravans and motor caravans.
- (iii) That caravans and motor caravans be prohibited from parking along The Beach and Kingsdown Road, Walmer (section from The Beach to the entrance to Walmer Castle) between 6.00pm and 6.00am, 7 days a week. Between 6.00pm and 6.00am (the overnight period) caravans and motor caravans will be directed to use Borrow Pit car park which will be left open overnight. The maximum stay will be 23 hours.
- (iv) That a single charge of £10 be introduced for the overnight parking of caravans and motor caravans at Sandwich Quay car park, operating from 6.00pm to 9.00am, 7 days a week. (Cars are excluded)

- (v) That Gazen Salts car park be approved as the alternative location for the overnight parking of motor caravans only. The parking of towed caravans is not permitted.
- (vi) That these parking controls be reviewed in 12 months' time and the results reported back to the Dover Joint Transportation Board.
- (vii) That Officers investigate the overnight opening of the toilets at Borrow Pit car park.
- (viii) That the list of stakeholders to be included in future consultations concerning the provision of parking for caravans and motor caravans be approved as follows:
  - Nearby properties overlooking the proposed parking place;
  - Local town or parish council;
  - Local chamber of commerce;
  - The (motor) caravan association.
- (ix) That Officers should advertise/consult on a proposal to exclude caravan and motor caravans (motorhomes) and other large vehicles from qualifying for residents' permits.

## 15 HIGHWAY WORKS PROGRAMME 2019/20

The Dover District Manager (DDM) presented the report which provided an update on schemes that had been programmed for delivery in 2019/20.

In respect of the Sandwich toll bridge, Councillor Chandler advised that Sandwich Town Council was looking for measures to be put in place before the next closure to improve communication with the public, schools, businesses and Discovery Park. Signage also needed to be improved as it had not been placed far enough outside Sandwich to direct motorists away from the bridge. She suggested signs should be installed at the Felderland farm shop roundabout, the White Mill roundabout and at Woodnesborough Road. There should also be closer cooperation between the Council and Kent County Council to ensure better utilisation of the Council's 'Keep Me Posted' facility. Whilst bus services had operated well during the last closure, she requested that changes be advertised as far in advance of the closure as possible. Sandwich Town Council had requested that free parking be provided during the week of the closure to encourage people into the town.

The DDM assured Members that such measures would be put in place for a routine closure. The closure of the bridge had been an unexpected incident, and it was recognised that things had not gone as well as they might. In response to Councillor Vinson who raised concerns about the lack of lighting on Public Rights of Way (PROW), she advised that there were no plans for a review. However, she encouraged Members to raise specific concerns with KCC's PROW team.

RESOLVED: That the report be noted.



16 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor N J Collor, duly seconded and

RESOLVED: That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the item to be considered involved the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part I of Schedule 12A of the Act.

17 APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS

The Parking Operations Manager (POM) presented the report which outlined details of thirteen disabled parking bay applications, and proposed the removal of three bays that were no longer needed.

Applications A to K met all the criteria and their formal advertisement was therefore recommended. Application L did not meet the criteria as the applicant had access to a private driveway to the rear of the property, albeit that access was severely restricted. If approved, Application M would mean that the total number of disabled parking bays in the road would exceed the recommended 5% of total parking availability.

In respect of Application D, Councillor Cronk raised concerns about its position on the corner of a junction. The POM advised that cars already parked there because there were no double yellow lines. The restriction on junction parking was more applicable to high speed roads than residential ones. In respect of Application L, Councillor Biggs reported that access was much better from the other end, and he had seen someone reversing a motorhome into the space. He disagreed with the Officer's recommendation as creating another disabled parking bay would be detrimental to the amenity of other residents and could not be justified. Councillor Bond argued that it might be difficult for a disabled person to turn their head properly when reversing a car. The POM advised that turning into the space was the issue, and it was at the Board's discretion whether to recommend approval or not.

It was moved by Councillor T A Bond and duly seconded that Application L should be approved. On being put to the vote, the motion was LOST.

It was moved by Councillor E A Biggs and duly seconded that Application L be refused. On being put to the vote, the motion was CARRIED.

It was moved by Councillor T A Bond and duly seconded that Application M be approved. On being put to the vote, the motion was CARRIED.

RESOLVED: (a) That it be recommended that Application L be refused.

(b) That it be recommended that Application M be approved, and noted that it would be formally advertised and, in the event that no objections are received, it will be sealed by Kent County Council. (Should any objections be received during the consultation process, the application will be discussed with the Chairman of the Dover Joint Transportation Board for a final decision.)

(c) That it be noted:

- (i) That Applications A to K would be formally advertised and, in the event that no objections are received, they will be sealed by Kent County Council. (Should any objections be received during the consultation process, the applications will be discussed with the Chairman of the Dover Joint Transportation Board for a final decision.)
- (ii) That Items N to P would be formally advertised with the intention of removing them and, in the event that no objections are received, their removal will be sealed by Kent County Council.

The meeting ended at 7.42 pm.

DOVER DISTRICT COUNCIL

REPORT OF THE CHIEF EXECUTIVE

DOVER JOINT TRANSPORTATION BOARD – 28 NOVEMBER 2019

**PROPOSED LORRY PARKING PROHIBITION - BRANCH STREET, DOVER**

**Recommendation:**

The Board is asked to agree that:

The proposal for the lorry parking proposal detailed in this report and shown in Appendix A, be brought into effect by recommending that Kent County Council seals the necessary Traffic Regulation Order.

Contact Officer: Gordon Measey, Ext 42422

1. Lorries regularly park outside the terraced houses in Branch Street, Dover either whilst waiting to deliver to the Castleton and Charlton centres or for parking overnight on the single yellow lines.
2. To address the issue a proposal to introduce a lorry parking prohibition on one side of the road was drawn up. The proposal together with a covering letter and questionnaire were sent to the residents in Branch Street, to seek their views. The sent documents are attached to this report as Appendices A – C.
3. Two residents responded who supported the proposal and as a result the scheme was formally advertised. A follow-up letter was sent to the residents and is attached to this report as Appendix D. No additional responses were received, and no objections have been received.
4. The Board is asked to consider whether the proposal detailed in this report and shown in Appendix A be brought into effect by recommending that the Kent County Council seals the necessary Traffic Regulation Order.
5. Evaluation of options available to the Board:
  - To implement the proposal as shown in Appendix A.
  - To agree to advertise an amended or alternative proposal.
  - To withdraw the proposal.

**Background Papers**

Parking Services Files.

**Consultation Statement**

The Portfolio Holder for Access and Licensing has been consulted on the proposal outlined in this report.

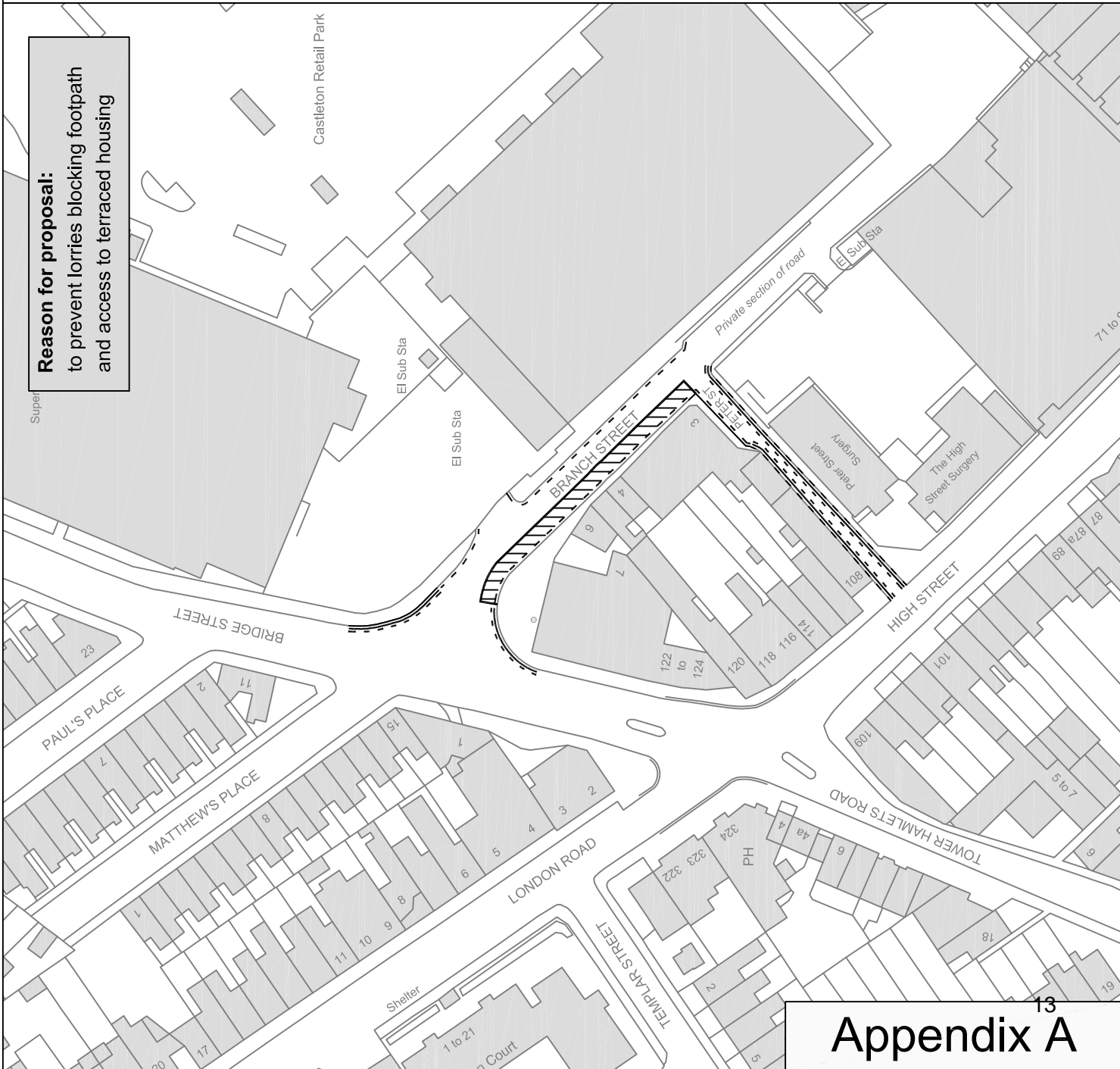
**Attachments**

Appendix A	Proposed Lorry Parking Prohibition, Branch Street, Dover
Appendix B	Letter sent to residents
Appendix C	Questionnaire sent to residents
Appendix D	Follow-up letter sent to residents

ROGER WALTON

Strategic Director (Operations & Commercial)

The officer to whom reference should be made concerning inspection of the background papers is the Parking Operations Manager, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ.  
Telephone: (01304) 821199, Extension 42422



## Key to Map

- Existing "No waiting at any time" restriction (double yellow lines)
- Existing "No waiting Mon -Sat, 8.30am - 5.30pm," restriction (single yellow line)
- Proposed extent of 24/7 lorry (HGV) parking prohibition (existing SYL restriction to remain)
- Sign (type) on posts required for proposed restriction

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Prepared by  
 Parking Services  
 Dover District Council  
 Honeywood Close  
 White Cliffs Business Park  
 Dover CT16 3PJ  
 Tel: (01304) 821199

**Euring Roger Walton, C.Eng, M.I.C.E.**  
 STRATEGIC DIRECTOR (OPERATIONS & COMMERCIAL)

Scheme  
**Proposed Lorry Parking Prohibition**

Location  
**Branch Street  
 Dover**

North

Designed: GEM	Drawn: GEM	Date: 9 April 2019
Scale 0 5 10 15 20 (metres)		Drawing Number <b>TRAN/2019/0049</b>
1 in 1000 (A4 size)		Rev



## Appendix B

**Parking Services**  
**White Cliffs Business Park**  
**Dover**  
**Kent CT16 3PJ**

**Telephone:** (01304) 821199  
**Fax:** (01304) 872445  
**DX:** 6312  
**Minicom:** (01304) 820115  
**Website:** [www.dover.gov.uk](http://www.dover.gov.uk)

IMPORTANT  
(this is not a sales circular)  
Owner/Occupier  
Branch Street  
Dover

Contact: Dean Aldridge  
Direct line: (01304) 872796  
Email: [parking.operations@dover.gov.uk](mailto:parking.operations@dover.gov.uk)  
Our ref: DA/ Branch Street  
Your ref:  
Date: 12 April 2019

Dear Owner/occupier,

### **Proposed Lorry Parking Prohibition, Dover**

You'll be aware of the problems with lorries waiting in Branch Street to deliver to the Castleton and the Charlton Centres and those parking overnight on the single yellow lines. The problem is worsened when lorries choose park on the side of the road directly outside the terraced housing.

To help address the issue, one option is to introduce a lorry parking prohibition on the house-side of Branch Street. Please find enclosed a plan showing the extent of the proposed lorry parking prohibition.

To help me gauge the views of the residents, can you please indicate your preference for or against the prohibition by filling in and returning the enclosed questionnaire. Please return the form to the Council postal address detailed at the top of this letter (marked "FAO Dean Aldridge"), or alternatively, you can scan and return the form and/or reply via email to [parking.operations@dover.gov.uk](mailto:parking.operations@dover.gov.uk). Please include your name and address in any responses and ensure that they are received by me by **12 noon on Friday 3 May 2019**.

If the majority of responders support the scheme, then permission will be sought from the Councillors on the Dover Joint Transportation Board (JTB) to formally advertise the proposal. Conversely, if the majority of responders object, it is likely that proposal will be abandoned.

Assuming that the proposed scheme is generally supported and there are no major complications when it is formally advertised, it is hoped that the scheme could be introduced in late autumn.

I thank you in advance for sending me your preference.

Yours faithfully

**Dean Aldridge**  
Parking Operations Support

## Proposed Lorry (HGV) Parking Prohibition

### Appendix C

Part of Branch Street, Dover

Please fill in your name and address below:

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

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Please tick (✓) the appropriate boxes below

Having considered the proposal, would you support the introduction of the lorry parking prohibition as shown on the enclosed drawing number Tran/2019/0049

Yes	No	(If <b>No</b> , please state reason below):
<input type="checkbox"/>	<input type="checkbox"/>	<div></div>
	Other	(If <b>Other</b> , please state reason below):
	<input type="checkbox"/>	<div></div>

**Additional Comments:** \_\_\_\_\_

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Thank you for completing this form.

Please return (or scan and email) it to the Parking Services Team at Dover District Council, as detailed in the covering letter, by **12 noon on Friday 3 May 2019**.



## Appendix D

**Parking Services**  
**White Cliffs Business Park**  
**Dover**  
**Kent CT16 3PJ**

**Telephone: (01304) 821199**  
**Fax: (01304) 872445**  
**DX: 6312**  
**Minicom: (01304) 820115**  
**Website: [www.dover.gov.uk](http://www.dover.gov.uk)**

**IMPORTANT**  
(this is not a sales circular)  
Owner/Occupier  
Branch Street  
Dover

Contact: Dean Aldridge  
Direct line: (01304) 872796  
Email: [parking.operations@dover.gov.uk](mailto:parking.operations@dover.gov.uk)  
Our ref: DA/ Branch Street  
Your ref:  
Date: 19 September 2019

Dear Owner/occupier,

### **Proposed Lorry Parking Prohibition, Branch Street, Dover**

In April this year I wrote to seek your views about a proposal to introduce a lorry parking prohibition on the house-side of Branch Street, as shown on the enclosed plan. No objections were received and two responders supported the proposal

In light of this the proposal is now being formally advertised. A formal advertisement allows others, not just residents to respond. There is no need for you to respond to this advertised proposal if you already responded to the first consultation and your support or objection remains the same. We will record your view as was indicated first time around, unless you inform us otherwise. However if you haven't submitted a view and now wish to, have changed your mind or wish to add something new, then please do so in writing using the postal address at the top of this letter (marked "F.A.O. Dean Aldridge") or alternatively email; [parking.operations@dover.gov.uk](mailto:parking.operations@dover.gov.uk) Please include your name and address in any responses and ensure that they are received by me by **12 noon on Monday 14<sup>th</sup> October 2019**.

Assuming that there is general support for, and no major objections to, the advertised proposal, the new prohibition could be introduced early in the New Year.

Yours faithfully

**Dean Aldridge**  
Parking Operations Support



DOVER DISTRICT COUNCIL

REPORT OF THE CHIEF EXECUTIVE

DOVER JOINT TRANSPORTATION BOARD – 28 NOVEMBER 2019

**PROPOSED LIMITED WAITING - ELIZABETH STREET, DOVER**

**Recommendation:**

The Board is asked to note this report.

Contact Officer: Gordon Measey, Ext 42422

1. At its meeting on 21 February 2019, the Board resolved to formally advertise a proposal to remove a section of existing double yellow lines and introduce daytime limited waiting for cars and motorcycles in Elizabeth Street in Dover. The proposal is shown as Appendix A to this report.
2. The Board further resolved that if no objections were received in response to the consultation, that the proposal should be sealed by Kent County Council, to bring it into effect.
3. No objections to the proposal were received and so Kent County Council will be recommended to seal the proposed traffic regulation order. It is intended that the new restrictions will come into effect early in the new year (2020).
4. The Board is asked to note this report.

**Background Papers**

Parking Services Files

**Consultation Statement**

The Portfolio Holder for Access and Licensing has been consulted on the proposal outlined in this report.

**Impact on Corporate Objectives**

The proposed changes to the waiting restrictions outlined in this report will foster improved opportunity and access.

**Attachments**

Appendix A Proposed Limited Waiting Place, Elizabeth Street, Dover

ROGER WALTON


Strategic Director (Operations & Commercial)

The officer to whom reference should be made concerning inspection of the background papers is the Parking Operations Manager, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ. Telephone: (01304) 821199, Extension 42422

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**Reason for proposal:**  
to provide local parking and to  
address obstruction caused by long  
stay and overnight parking of lorries

Key to Map

- Existing "No waiting at any time" restriction (double yellow lines)
-  Creation of Limited Waiting Place (currently double yellow lines)



**8 am - 6 pm**  
**2 hours**  
**No return**  
**within 4 hours**

Signs and posts on footway adjacent to white parking bay



Prepared by  
Property Services  
Dover District Council  
Honeywood Close  
White Cliffs Business Park  
Dover CT16 3PJ  
Tel: (01304) 821199

Euring **Roger Walton**, C.Eng, M.I.C.E.  
DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

Scheme  
**Proposed Limited Waiting Place**

Location  
**Elizabeth Street,  
Dover**



Designed: GEM      Drawn: GEM      Date: Oct 2018

Scale  
0 2 4 6 8 10  
1 in 500 (A4 size)

Drawing Number  
**TRAN/2018/0047**

Rev

DOVER DISTRICT COUNCIL

REPORT OF THE CHIEF EXECUTIVE

DOVER JOINT TRANSPORTATION BOARD – 28 NOVEMBER 2019

**RESIDENTS' PARKING SCHEME PROPOSAL FOR LAURESTON PLACE AND VICTORIA PARK, DOVER**

**Recommendation:**

The Board is asked to agree:

That the residents' parking scheme detailed in this report and shown in Appendix A be brought into effect by recommending that Kent County Council seals the necessary Traffic Regulation Order.

Contact Officers: Gordon Measey Ext 42422 and Dean Aldridge Ext 42796

1. At its meeting on 6 December 2018, a report was brought before the Board about a consultation undertaken with the residents in the Laureston Place and Victoria Park area in Dover to see how much support there was for a proposed residents' parking scheme. The outcome was that out of the 71 responses received:
  - 59 supported the proposal (one being conditional on 1 hour limited waiting)
  - 9 objected to the proposal, and
  - 3 submitted comments only
2. In light of this, the Board resolved to formally advertise the scheme. The advertised proposal is shown on the map attached as Appendix A to this report.
3. A follow-up letter was sent to residents informing them of the decision and explaining the purpose of the formal advertisement. In the letter, residents were asked to make contact if they had changed their mind, wished to add something new, or hadn't responded to the original consultation in October 2018. A copy of the follow-up letter is attached as Appendix B to this report.
4. Six additional response were received following the formal advertisement: Three supported the proposal, one objected and 2 were undecided. A summary of the salient points raised by the responses are attached as Appendix C to this report.

All the returned questionnaires and responses to both consultations will be available to view at the meeting on 28 November, and available for viewing beforehand with prior arrangement with the Parking Operations Manager.

5. Taking into account the responses received to both consultations, it indicates that
  - 62 support the proposal (one being conditional on 1 hour limited waiting)
  - 10 object to the proposal
  - 5 are undecided

6. The Board is asked to consider whether the proposal detailed in this report and shown in Appendix A be brought into effect by recommending that Kent County Council seals the necessary Traffic Regulation Order.
7. Evaluation of options available to the Board:
  - To agree to recommend to Kent County Council that the proposal as detailed in this report and Appendix A be sealed and brought into effect
  - To agree to advertise an amended proposal
  - To withdraw the proposal

#### Background Papers

Parking Services Files.

#### **Consultation Statement**

The Portfolio Holder for Access and Licensing has been consulted on the proposal outlined in this report.

#### **Impact on Corporate Objectives**

The proposed changes to the waiting restrictions outlined in this report will foster improved opportunity and access.

#### **Attachments**

Appendix A	Proposed Residents' Parking (Zone G) Scheme
Appendix B	Follow-up letter sent to residents
Appendix C	Salient comments received from responders
Appendix D1 and D2	Letters received from businesses

ROGER WALTON

Strategic Director (Operations & Commercial)

The officer to whom reference should be made concerning inspection of the background papers is the Parking Operations Manager, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ. Telephone: (01304) 821199, Extension 42422



This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Dover District Council licence no. 100019780 published 2019.

Key To Map

- Proposed new "No waiting at any time" restriction (double yellow lines)
- Existing "No waiting at any time" restriction (double yellow lines)
- Proposed extent of parking bays
- Proposed extent of Zone G - Residents' Parking Scheme

Zone G signs and posts on footway adjacent to white marked parking bays

Mon - Sat  
8.30 am - 5.30 pm

P

Permit holders

G

or

2 hours

No return within 4 hours

Revision A:

Double yellow lines on revised drawing shown extended to cover pedestrian access to "The Gatehouse", Victoria Park



Prepared by  
Property Services  
Dover District Council  
Honeywood Close  
White Cliffs Business Park  
Dover CT16 3PJ  
Tel: (01304) 821199

Euring Roger Walton, C.Eng, M.I.C.E.  
DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

Scheme  
Proposed Residents' Parking Scheme  
(Zone G)

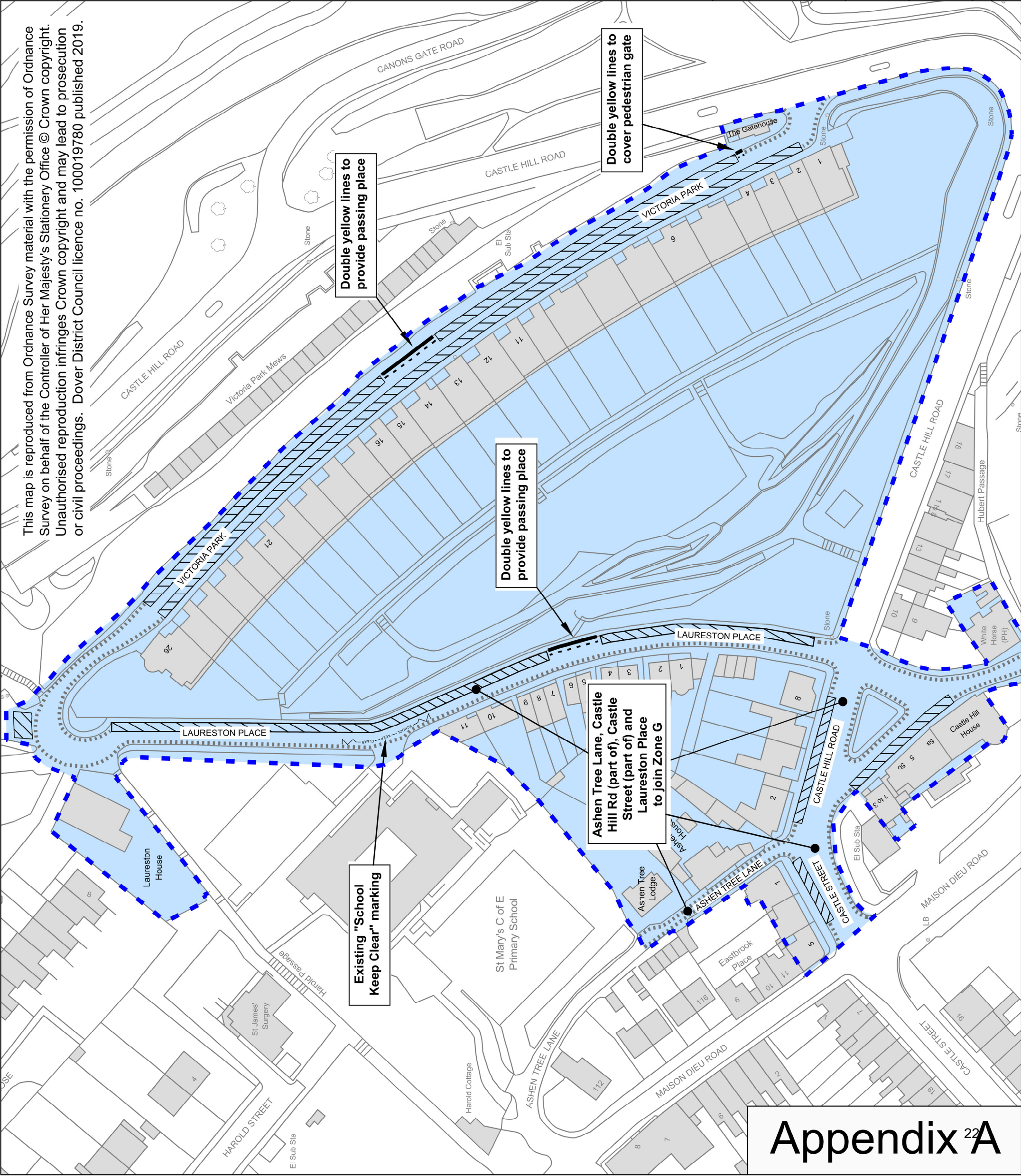
Location  
Laureston Place, Victoria Park  
Dover

North

Designed: GEM  
Drawn: GEM  
Date: Jun 2019

Scale  
1 in 1000 (A3 size)

Rev  
B







## Appendix B

**Parking Services**  
**White Cliffs Business Park**  
**Dover**  
**Kent CT16 3PJ**

**Telephone:** (01304) 821199  
**Fax:** (01304) 872445  
**DX:** 6312  
**Minicom:** (01304) 820115  
**Website:** [www.dover.gov.uk](http://www.dover.gov.uk)

**IMPORTANT**  
(this is not a sales circular)  
Owner/Occupier

**Contact:** Dean Aldridge  
**Direct line:** (01304) 872796  
**Email:** [parking.operations@dover.gov.uk](mailto:parking.operations@dover.gov.uk)  
**Our ref:** DA/ Dover Zone G  
**Your ref:**  
**Date:** 19<sup>th</sup> September 2019

Dear Owner/occupier,

### **Proposed Residents Parking Scheme, Zone G, Dover**

In October last year I wrote to the residents in Laureston Place, Victoria Park, Ashen Tree Lane, Castle Street (part of) and Castle Hill Road (part of) asking whether or not you would support the introduction of a residents' parking scheme. Of the 71 responses received, 59 supported the scheme, 9 objected and 3 submitted comments only on the proposal.

The results of the consultation were reported to the Dover Joint Transportation Board at its meeting on 6<sup>th</sup> December 2018. In light of this the Board resolved that the scheme be formally advertised. A formal advertisement allows others, not just residents to respond.

A full copy of the report can be viewed on the Council's website ([www.dover.gov.uk](http://www.dover.gov.uk)). Once on the website please click "Councillors and Elections" then "Meetings and Agendas", then use calendar at bottom to find and click the meeting on 6<sup>th</sup> December 2018.

If you live within the area shaded blue on the attached plan, there is no need for you to respond to this proposal if you already responded to the first consultation and your support or objection remains the same. We will record your view (and comments) as was indicated first time around, unless you inform us otherwise. However if you haven't submitted a view and now wish to, have changed your mind or wish to add something new, then please do so in writing using the postal address at the top of this letter (marked "F.A.O. Dean Aldridge") or alternatively email; [parking.operations@dover.gov.uk](mailto:parking.operations@dover.gov.uk) Please include your name and address in any responses and ensure that they are received by me by **12 noon on Monday 14 October 2019**.

Please find enclosed a drawing (TRAN/2018/0028 Rev B) showing the extent of the **Zone G** residents' parking scheme being proposed for your area. There are two changes from the one previously sent:

1. The yellow lines outside The Gatehouse in Laureston Place have been corrected to reflect the existing lines, and extended by 2 metres to cover the pedestrian gate
2. The blue hatched area has been extended to include the White Horse P.H. (which already is part of the existing residents' scheme and was mistakenly omitted from the first drawing)


To further assist, I have listed below the various conditions that would apply to the zone should it progress, which I hope will cover most of the details that you would wish to know:

- Residences within the blue hatched area will be eligible to apply for Zone G permits.
- Ashen Tree Lane, Castle Hill Road (part of) and Castle Street (part of), St James's Street (part of) will join the new zone and residents there with existing permits will be provided with replacement Zone G permits.
- Up to two permits can be purchased per household. The annual cost is currently £60 per permit.
- Limiting waiting will be introduced throughout the zone restricting parking to 2 hours (return prohibited for 4 hours) between 8.30am – 5.30pm, Mon – Sat. No restrictions would apply on Sundays or in the evenings. The same restrictions would apply to the sections of Castle Street and Castle Hill Road within the blue hatched area.
- Cars with Zone G permits will be exempt in Zone G from the above parking limits that apply to other vehicles.
- The Zone G permits would be valid to use in any on-street residents parking place within Zone G.
- Parking is restricted to the parking places indicated on the drawing. Parking is prohibited on double yellow lines.
- Posts with signs will need to be installed alongside the parking places to indicate the restrictions that apply.
- As with all such schemes, parking spaces cannot be guaranteed for permit holders.
- One-day visitor permits are available for residents to use for visitors and contractors. These currently cost £2 per permit (£20 per book of ten)
- The Zone G may expand over time to include additional neighbouring roads.

If the majority of responders support it, then permission will be sought from the Councillors on the Dover Joint Transportation Board (JTB) to bring the scheme into effect. Conversely, if the majority of responders object, it is likely that proposal will be abandoned.

Assuming that the proposed scheme is generally supported and there are no major issues, it is hoped that the scheme can be introduced early next year.

Yours faithfully



**Dean Aldridge**  
Parking Operations Support





## Appendix C

**Parking Services**  
**White Cliffs Business Park**  
**Dover**  
**Kent CT16 3PJ**

**Telephone:** (01304) 821199  
**Fax:** (01304) 872445  
**DX:** 6312  
**Minicom:** (01304) 820115  
**Website:** [www.dover.gov.uk](http://www.dover.gov.uk)

**IMPORTANT**  
(this is not a sales circular)  
Owner/Occupier

**Contact:** Dean Aldridge  
**Direct line:** (01304) 872796  
**Email:** [parking.operations@dover.gov.uk](mailto:parking.operations@dover.gov.uk)  
**Our ref:** DA/ Dover Zone G  
**Your ref:**  
**Date:** 19<sup>th</sup> September 2019

Dear Owner/occupier,

### **Proposed Residents Parking Scheme, Zone G, Dover**

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- The Zone G may expand over time to include additional neighbouring roads.

If the majority of responders support it, then permission will be sought from the Councillors on the Dover Joint Transportation Board (JTB) to bring the scheme into effect. Conversely, if the majority of responders object, it is likely that proposal will be abandoned.

Assuming that the proposed scheme is generally supported and there are no major issues, it is hoped that the scheme can be introduced early next year.

Yours faithfully



**Dean Aldridge**  
Parking Operations Support

**ST MARY'S CHURCH OF ENGLAND  
(Aided) PRIMARY SCHOOL**

EXECUTIVE HEADTEACHER:  
**Ms Helen Comfort**  
(B.A.Ed.Hons, NPQH)

HEAD OF SCHOOL:  
**Mrs Hilary Shaw**  
(BEd)



***'Learning for life with God as our guide'***

**Appendix D1**

Laureston Place  
Dover, Kent, CT16 1QX  
Telephone: (01304) 206887  
Fax: (01304) 205152  
email:office@stmarysprimary.net  
www.st-marys-dover.kent.sch.uk

11<sup>th</sup> October 2019

For the attention of the Parking Operations Manager

I write with regards to the proposed Residents Parking Scheme on Victoria Park and Laureston Place.

I previously submitted my views regarding this scheme when I responded to the letter from Dean Aldridge, Parking Operations Support, received a year ago on 4<sup>th</sup> October 2018. I am disappointed to see that my views have not altered the proposed course of action.

As I stated at the time, I feel a residents parking scheme is not necessary. There is a natural flow of car movement during the day which means that spaces are available.

As a school on Laureston Place we are an integral part of the local community and have been so for some 50 years. On occasion a few support staff and some visitors to the school make use of the available on street parking. This would typically be between the hours of 9am – 3pm, hours during which local residents are usually away from their property with their cars. I envisage a situation, therefore, where the spaces are available but unused by permit holders and not able to be used by those without permits; I do not see what purpose this serves.

In summary I, on behalf of St Mary's Church of England (Aided) Primary School, wish to register my objection to the proposed residents parking scheme.

Yours faithfully,

**Ms H Comfort**  
**Executive Headteacher**

Good Afternoon

I am writing to you with my concerns following the upcoming parking scheme of Laureston Place and Victoria Park! I am greatly concerned how this will affect our business! We are a small privately-owned residential home situated at the top of Laureston place!

We have a maximum of 21 residents, some stay long term and some for only a week! How would we be able to overcome this without losing out on business? Some residents still drive, and others are completely dependent on the round the clock staff!

Would we be allocated more than 2 permits and would these be transferable between cars! As you can imagine we have up to 5 staff on each shift?

We need to know that this isn't going to be a negative factor on our business!

Hope you can help with my query's!

Many thanks

admin

## Appendix E

### SALIENT COMMENTS RECEIVED RE. LAURESTON & VICTORIA PLACE PROPOSED RESIDENT SCHEME

YES	NO	MAYBE	COMMENTS
22	1	1	<ul style="list-style-type: none"> <li>➤ Limited waiting time – reduce to 1hr (7 respondents mentioned reducing the limited waiting to 1 hr).</li> <li>➤ Restriction time extended to 8.30pm to allow workers to find a space when returning in the evening.</li> </ul>
			<ul style="list-style-type: none"> <li>➤ Parking in Laureston Place and Victoria Park is at such a premium we cannot afford to lose spaces to parking places – make it one-way. Consider digging out the bank opposite houses to provide diagonal parking?</li> <li>➤ I don't think there needs to be a passing place in Laureston Place. There is no issue passing here.</li> <li>➤ It is a shame the fee isn't £40.00.</li> <li>➤ Restrict to Laureston Place only</li> <li>➤ Any chance of speed bumps, cars often drive here at about 60m/h!</li> <li>➤ 1 x free permit / household, then charge on sliding scale</li> <li>➤ My fear is that the number of parking permits that will be sold will far exceed the number of parking spaces available.</li> <li>➤ Is it worth marking out the individual parking spaces within the Zone?</li> <li>➤ I do however, <b>disagree strongly</b> about removing restrictions on evenings and Sundays.</li> <li>➤ Can we add 4 x motorcycle bays</li> <li>➤ I feel a residents parking scheme is not necessary.</li> <li>➤ As a school on Laureston Place we are an integral part of the local community; on a few support staff and some visitors to the school make use of the available on-street parking.</li> <li>➤ Been waiting for years; thank you!</li> <li>➤ Passing places – Great idea but how many parking spaces do we lose for these?</li> <li>➤ Collapsed wall on Laureston Place – will this be rectified to gain much needed space?</li> <li>➤ If this goes ahead, will we have parking enforcement in place to ensure we are getting what we as residents will be playing for?</li> <li>➤ Its clear that this is residents permits and parking but what happens with the school and car home staff who park along the streets, can they buy permits too?</li> <li>➤ Cost of the permit, without guarantee of parking, outweighs the benefit.</li> <li>➤ As a shift worker I actually find the hardest times to park along the streets highlighted on the map is at night after 11pm-7am and on Sundays, but no restrictions are in place for this time.</li> <li>➤ Cost of permits for disabled resident (may need 3 permits for carers).</li> <li>➤ There should be a dedicated place for motorcycles half way up Victoria Park.</li> <li>➤ Also, please clarify the “two cars per household” limit. Does the term household refer to flats as well as whole houses or part of whole house?</li> <li>➤ There are 3 family members that drive and own cars. Therefore 2 permits are not sufficient.</li> </ul>

DOVER DISTRICT COUNCIL

REPORT OF THE STRATEGIC DIRECTOR (OPERATIONS AND COMMERCIAL)

DOVER JOINT TRANSPORTATION BOARD – 28 NOVEMBER 2019

## **PUBLIC REALM IMPROVEMENTS PROJECT – MARKET SQUARE, DOVER**

### **1. Summary**

1.1 This report updates Members on a possible project to deliver improvements to the public realm in the Market Square, Dover.

### **2. Background**

2.1 In January 2019 the Council submitted a bid on behalf of Dover Town Team Ltd to the Ministry of Housing Communities and Local Government (MHCLG) Coastal Communities Fund for improving access and public realm at the Market Square and Old Town from the St James's development in Dover. The objective of the project being to re-purpose Dover's historic Market Square as a hub connecting the local community and tourists alike with the town, and the proposals were subject to public consultation in 2018.

2.2 A grant of £2.44m was awarded on 1 October 2019 and Dover District Council's Cabinet will consider whether to accept the grant on 2 December. The project is considered a non-local authority project by the funder MHCLG, but the grant will be paid to the Council who are acting as the accountable body for the project under powers contained in section 31 of the Local Government Act 2003. Should Cabinet decide to accept the funding, the Council will therefore lead and administer the project to enable and deliver the physical works, liaising with the Town Team as the grant applicant. An associated programme of seasonal events and activities in the Market Square and Old Town will be delivered by the Town Team.

2.3 As part of the application the Council committed to providing a funding contribution of £500k, £350k of which is allocated within the current year's budget. £150k has been requested through the 2020/21 Mid Term Capital P bidding process.

### **3. Purpose of Report**

3.1 It is anticipated that, should DDC decide to accept the grant, the Council will formally request that Kent County Council procures the physical works. KCC supported preparation of the bid and initial discussions indicate that it will be possible for the two councils to work together on the scheme, building on the excellent working arrangements established between KCC and DDC working on other related projects, such as the current Bus Rapid Transit scheme.

3.2 In advance of preparing detailed specifications for the works the project team would like to share concept plans with members of the Joint Transportation Board and obtain feedback regarding any areas of concern. This will be used to inform design development prior to further stakeholder engagement over the coming weeks.

**To:** Dover Joint Transportation Board

**By:** Andrew Loosemore – Head of Highway Asset Management

**Date:** 28 November 2019

**Subject:** Local Winter Service Plan

**Classification:** Information only

---

**Summary:** This report outlines the arrangements that have been made between Kent County Council and Dover District Council to provide a local winter service in the event of an operational snow alert in the district

## **1. Introduction**

1 (1) Kent County Council Highways, Transportation & Waste (KCC HTW) takes its winter service responsibilities very seriously and is proactive as well as reactive to winter weather conditions. Winter service costs KCC in the region of £3.3m every winter and needs careful management to achieve safety for the travelling public and to be efficient. The Highways Operations teams in HTW work to ensure that the winter service standards and decisions made are consistent across the whole county.

1(2) HTW prepares an annual Winter Service policy and plan which are used to determine actions that will be taken to manage its winter service operations. The policy was presented to the Environment and Transport Cabinet Committee on 10<sup>th</sup> October 2019 and subsequently approved by the Cabinet Member.

## **2. District based winter service plans**

2(1) The Local Winter Service Plan for the Dover District is a working document which will evolve and be revised as necessary throughout the year. This document complements the KCC Winter Service Policy and Plan 2019/20; the Policy is available on the KCC website.

2(2) Following successful work in previous years with district councils, arrangements have again been put in place this year whereby labour from district councils can be used during snow days. Additionally, HTW will supply a quantity of a salt/sand mixture to district councils to use on the highway network. The details are contained in the plan which enhances the work that HTW will continue to do in providing a countywide winter service. The local plan comes into effect when a snow emergency is declared that affects the district of Dover.

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/transport-and-highways-policies/winter-service-policy>

### **3. Pavement clearance**

3 (1) Areas for clearing pavements have been identified in the local plan. These are the areas where local knowledge has indicated that people are concerned and would most like to be kept clear when there is snow and ice.

### **4. Farmers**

4(1) The work that our contracted farmers have done in recent years is greatly appreciated and has made a big difference in keeping rural areas clear on snow days. Again, this year farmers will have predetermined local routes and will use their own tractor and KCC ploughs for clearing snow. The ploughs supplied are serviced by KCC each year. Each farmer will have plans detailing the roads that they are responsible for ploughing. When snow reaches a depth of 50mm on roads in their areas the farmers will commence ploughing notifying KCC as agreed in their contract. A list of farmers and their contact details can be found in the local plan, (although some personal information will not be available via this report or the website due to General Data Protection Regulations).

### **5. Conclusion**

5(1) Working in partnership with the district councils will enable HTW to provide an effective winter service across the county.

### **6. Recommendations**

6(1) Members are asked to note this report.

---

<b>Background documents:</b> <b>Kent County Council Winter Service Policy and Plan 2019/20</b>
---

**Contact officer: Stephanie Wadhams**  
DM -Tel: 03000 41 81 81



**To:** Dover Joint Transportation Board

**By:** KCC Highways, Transportation & Waste

**Date:** 28 November 2019

**Subject:** Highway Forward Works Programme – 2019/20 onwards

**Classification:** Information Only

---

Summary: This report updates Members on the identified schemes approved for construction

---

## **1. Introduction**

This report provides an update and summarises schemes that have been programmed for delivery in 2019/20.

Kent County Council has agreed a substantial increase in the budget for planned highway works over the next three years, and as a result we are still in the process of identifying and designing schemes for inclusion in our full Year One to Two (2019/20 and 2020/21) and Year Three to Five (2021/22 to 2023/24) programmes. Because of this, we have decided to publish an interim programme, and to publish the full programmes later this year. For some assets this interim programme covers approximately the first six months of 2019/20, whilst for others it includes most of the works planned for the whole year.

This programme is subject to regular review and may change for a number of reasons including budget allocation, contract rate changes, and to reflect KCC's changing priorities. The programme and extent of individual sites within the programme may also be revised following engineering assessment during the design phase.

**Road, Footway & Cycleway Renewal and Preservation Schemes** – see Appendix A

**Drainage Repairs & Improvements** – see Appendix B

**Street Lighting** – see Appendix C

**Transportation and Safety Schemes** – see Appendix D

- **Casualty Reduction Measures**
- **Externally funded schemes**

**Developer Funded Works** – see Appendix E

**PROW** – see Appendix F

**Bridge Works** – see appendix G

**Traffic Systems** – see Appendix H

**Combined Member Fund** – see Appendix I

**Street Works** – see Appendix J

## **Conclusion**

1. This report is for Members' information.

## **Contact Officers:**

The following contact officers can be contacted on **03000 418181**

Toby Howe	Highway Manager East Kent
Stephanie Wadhams	East District Manager
Alan Casson	Strategic Asset Manager
Earl Bournier	Drainage & Structures Asset Manager
Sue Kinsella	Street Light Asset Manager
Toby Butler	Traffic & Network Solutions Asset Manager
Jamie Hare	Development Agreements Manager
Nikola Floodgate	Schemes Programme Manager

## **Appendix A – Road, Footway and Cycleway Renewal and Preservation Scheme**

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged, and the residents will be informed by a letter drop to their homes.

<b>Road Asset Renewal Schemes – Contact Officer: Byron Lovell</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent of Works</b>	<b>Current Status</b>
A258 London Road	Dover	Mongeham Road to Sholden New Road	Programmed 31 <sup>st</sup> January 2020
B2245 Ladywell/Park Street	Dover	High Street to Maison Dieu	Programmed 4 <sup>th</sup> February 2020
A258 Deal Road	Swingate	Swingate Inn Pub to Dover Road	Completed
A258 Dover Road	Ringwould	Animal Inn to Queens Rise	Completed
Adisham Road	Aylesham	Spinney Lane to Cooting Road	Completed
A258 London Road	Deal	Grange Road to Beechwood Avenue	Completed
A258 London Road	Deal	Warden House Mews to St Leonards Road	Completed
Elms Vale Road	Tower Hamlets	Kings Road to Folkestone Road	Completed
A257 Canterbury Road	Wingham	<u>Retexturing</u> Ben at St Mary the Virgin Church	Completed
<b>Footway/Cycleway Asset Renewal &amp; Preservation Schemes - Contact Officer: Neil Tree</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent of Works</b>	<b>Current Status</b>
Biggin Street	Dover	The south western footway between the junction with New Street to its junction with Worthington Street.	Completed
James Hall Gardens	Walmer	Various sections throughout entire length to be identified. (Footway Reconstruction)	To be designed and Programmed.

<b>Surface Treatments - Contact Officer Jonathan Dean</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent of Works</b>	<b>Current Status</b>
Northbourne Road	Northbourne	From Broad Lane to Northbourne Lane	Complete
Ackholt Road	Aylesham	From Bell Grove to Spinney Lane	Complete
Stourmouth Road	Preston	From 40/60 to Stour bridge	Complete
Barville Road	Eythorne and Tilmanstone	From Pike Road to A256	Complete
Broad Lane	Northbourne	From Northbourne Road to North Stream Brook	Complete
Pineham Road	Whitfield & Guston	From Guston village to Pineham Village (Extents to be confirmed)	Complete
Chapel Lane	Sutton	From Homestead Lane /old Pub to waldershare road	Complete
Mangers Lane	Dover	From Crabble Hill to Managers Lane	Complete
Roosevelt Road/Green Road	Dover	From old park hill to Hudson Close surface change	Complete
St Radigunds Road	Dover	From White Cliffs Primary College to number 273	Complete
Woodnesborough Road (Moat Sole)	Sandwich	From The Rope Walk to the mini roundabout	Complete

### **Appendix B - Drainage**

<b>Drainage Works – Contact Officer: Earl Bourner</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Deal High Street	Deal	Drainage improvement works (replacement gully works)	Works underway, due to be completed during November
Little Everden Lane	Alkham	Bore test and soakage test for EA approval	Test drilling completed. Shallow soakaways not viable. We need to review if an alternative exists.

Elmstone	Ash	Clean and survey drainage system.	Job passed to contractor
Preston Lane	Preston	Clearance of culvert and ditch to alleviate flooding	Job passed to contractor

### **Appendix C – Street Lighting**

Structural testing of KCC owned streetlights has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

<b>Street Lighting Column Replacement – <i>Contact Officer: Sue Kinsella</i></b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Poulders Gardens	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Beach Street	Deal	Replacement of 13 streetlights complete with LED Lantern	Works to be completed by March 2020
Sandwich Bypass	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
Ramsgate Road	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Sandwich Road	Sandwich	Replacement of 2 Sign lights complete with LED Lantern	Works to be completed by end December 2019
A256 - Eastry Bypass	Eastry	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by end December 2019
Sandwich Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Worthington Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
Sandwich Bypass	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
Tower Hill	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
North Military Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Winchelsea Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by

			January 2020
Beach Street	Deal	Replacement of 1 Sign light complete with LED Lantern	Works Completed
A256 Eastry Bypass	Deal	Replacement of 1 Sign light complete with LED Lantern	Works to be completed January 2020
York Street	Dover	Replacement of 1 Sign light complete with LED Lantern	Await confirmation for Road Closure
Wood Yard	Deal	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Bunkers Hill	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Coombe Valley Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Lower Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
New Dover Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Folkestone Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Sandwich Road	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
Sandwich Road	Dover	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by January 2020
Athol Terrace	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
Broad Street	Deal	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Sheridan Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Oswald Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
East Cliff	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
Kimberley Close	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019

Mongeham Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Northbourne Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Folkestone Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Ramsgate Road	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
Coombe Valley Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Sheridan Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Bunkers Hill Ave	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
London Road	Dover	Replacement Bollard complete with LED Lantern	Works to be completed by end December 2019
Crabble Lane	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
A256 Eastry Bypass	Dover	Replacement of 1 sign light complete with LED Lantern	Works to be completed by end December 2019
Marine Parade	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Channel View Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Randolph Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Bulwark Street	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Snargate Street	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Canterbury Road	Lydden	Replacement Bollard complete with LED Lantern	Works to be completed by end

			December 2019
Snargate Street	Dover	Replacement of 1 sign light complete with LED Lantern	Works to be completed by end December 2019
Castle Hill Road	Dover	Replacement of 1 sign light complete with LED Lantern	Works Completed
Salisbury Road	Deal	Replacement of 1 sign light complete with LED Lantern	Works Completed
Crabble Lane	Dover	Replacement of 1 sign light complete with LED Lantern	Works Completed
Sandown Road	Deal	Replacement of 1 sign light complete with LED Lantern	Works Completed
Blenheim Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
High Street	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
West Street	Deal	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Liverpool Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works Completed
The Strand	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
Folkestone Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Betteshanger Road	Betteshanger	Replacement Bollard complete with LED Lantern	Works Completed
Beach Street	Deal	Replacement of 1 sign light complete with LED Lantern	Works Completed
West Street	Deal	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Sandwich Bypass	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Dover Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019



High Street	Deal	Replacement of 2 streetlights complete with LED Lantern	Works to be completed by January 2020
Peter Street	Dover	Replacement of 1 sign light complete with LED Lantern	Works Completed
Wood Street	Dover	Replacement of 1 sign light complete with LED Lantern	Works Completed
Middle Street	Deal	Replacement of 1 sight light complete with LED Lantern	Works to be completed by end December 2019
Vicarage Lane	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
Lancaster Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Managers Lane	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Straight Mile	Eastry	Replacement of 1 sight light complete with LED Lantern	Works Completed
Golf Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Noahs Ark Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Channel View Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by end December 2019
A256 Eastry Bypass	Eastry	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by January 2020
The Chain	Sandwich	Replacement of 1 sign light complete with LED Lantern	Works to be completed by February 2020
Bridge Street	Dover	Replacement of 1 streetlight complete with LED Lantern	Works Completed
Ash Bypass	Ash	Replacement of 3 sign lights complete with LED Lantern	Works to be completed by February 2020
Castle Street	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020

Wellington Road	Deal	Replacement of 1 sign light complete with LED Lantern	Works to be completed by February 2020
Church St Saint Marys	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Russell Street	Dover	Replacement of 2 sign lights complete with LED Lantern	Works to be completed by February 2020
Venson Road	Dover	Replacement of 1 sign light complete with LED Lantern	Works to be completed by February 2020
Sheridan Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
St Georges Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Lower Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Adisham Road	Dover	Replacement of 1 sign light complete with LED Lantern	Works to be completed by February 2020
Buckland Terrace	Dover	Replacement of 1 sign light complete with LED Lantern	Works to be completed by March 2020
Canterbury Road	Dover	Replacement of 2 sign lights complete with LED Lantern	Works to be completed by February 2020
High Street	Dover	Replacement of 1 sign light complete with LED Lantern	Works to be completed by February 2020
East Cliff	Dover	Replacement of 8 Streetlights complete with LED Lantern	Works to be completed by February 2020
Castle Street	Dover	Replacement of 6 Streetlights complete with	Works to be completed by

		LED Lantern	February 2020
Taswell Street	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by December 2020
Dover Road	Sandwich	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Poulders Gardens	Sandwich	Replacement of 2 Streetlights complete with LED Lantern	Works to be completed by February 2020
West Street	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Northbourne Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Blake Close	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
St Clare Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Court Road	Deal	Replacement of 2 Streetlights complete with LED Lantern	Works to be completed by February 2020
St Augustine's Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Manor Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
London Road	Deal	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Primrose Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by

			February 2020
Beaconsfield Avenue	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Weavers Way	Dover	Replacement of 2 Streetlights complete with LED Lantern	Works to be completed by February 2020
Roosevelt Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Canterbury Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Laburnham Road	Dover	Replacement of 2 streetlights complete with LED Lantern	Works to be completed by February 2020
Gibraltar Square	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Hillside Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
St David's Avenue	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by February 2020
Alkham Road	Dover	Replacement of 1 streetlight complete with LED Lantern	Works to be completed by March 2020
New Dover Road	Dover	Replacement of 3 streetlights complete with LED Lantern	Works to be completed by February 2020
High Street	Dover	Replacement of 5 streetlights complete with LED Lantern	Works to be completed by March 2020
London Road (River)	Dover	Replacement of 21 streetlights complete with LED Lantern	Works to be completed by

			March 2020
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## **Appendix D – Transportation and Safety Schemes**

### **Casualty Reduction Measures**

The Schemes Planning & Delivery team is implementing schemes within the Dover District in order to meet Kent County Council's (KCC) strategic targets (for example, addressing traffic congestion or improving road safety). Casualty reduction measures have been identified to address a known history of personal injury crashes. Current status correct as of 14/11/2019.

<b>Casualty reduction measures (reactive) – Dover: Louise Winch</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
A256 Tilmanstone Bypass roundabout with Barville Road	Tilmanstone	Replace roundabout chevrons with yellow backed chevrons on western side; add new yellow backed chevrons to the Barville splitter island; refresh junction lining on Barville Road and add new roundabout warning sign.	Works part complete – awaiting junction lining
Brookfield Avenue/ Whitfield Avenue	Dover	New junction warning sign and 'SLOW' road markings on Whitfield Avenue	Works ordered – yet to be programmed
<b>Local Transport Plan Schemes - Contact Officer: Louise Winch</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Alkham Road	Temple Ewell	Puffin crossing on Alkham Road between Kearsney Abbey and Russell Gardens (near Abbey Road)	Complete
New Street	Sandwich	Adjustments to existing pedestrian crossing	Design in progress. Intended construction March 2020
<b>Section 106 Schemes – Contact Officer: Louise Winch</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
New Dover Road	Capel-Le-Ferne	TRO to extend 40mph speed limit to Winehouse lane with associated works.	Awaiting S106 funds.

Potter Street, Sandwich	Sandwich	Experimental Traffic Regulation Order for prohibition of motor vehicles	Experimental Order in place, report to JTB
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### **Appendix E – Developer Funded Works**

<b>Developer Funded Works (Section 278 Agreement Works) – Contact Officer: Kingsley Williams</b>				
<b>Scheme Name</b>	<b>Mastergov File Ref No</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Ark Lane DO003085	DO003085	Deal	Footway works and new vehicle entrance	278 agreement in place. Works are on-going.
Market Place (Road 1.4) Aylesham Village expansion works. DO003034	DO003034	Aylesham	Amendments to Market Square including ben widening and additional parking areas.	Works completed apart from a number of minor street lighting issues.
Dorman Avenue North (Road 1.3) Aylesham Village expansion works.	DO003040	Aylesham	New footways, laybys and resurfacing of carriageway.	Works complete, waiting for completion of legal agreements and commuted sums.
Shemara Farm, Woodnesborough Lane	DO003074	Eastry	Footway works.	Works are complete. 1 <sup>st</sup> certificate has been issued.
New Church Honeywood Parkway	DO003309	Dover	Developer to construct a new entrance.	278 agreement is in place. Works to the footway and crossing are complete. Phase 2 carriageway surfacing starts in 2020.
Old Park Hill	DO003011	Dover	Footway works connected with S38 development.	Awaiting resurfacing.
FORMER BISLEY NURSERY, WORTH	DO003073	Deal	Footway works connected with S38 development.	Works complete 1 <sup>st</sup> certificate issued.
Dover Trade Park from Honeywood Parkway	DO003053	Dover	Footway works connected with	Works complete, 1 <sup>st</sup> certificate issued.

			S38 development.	
Singledge Lane, Whitfield.	DO003084	Dover	Pedestrian/footway & Carriageway improvements.	Works underway. New footway completed. Changes to the new traffic system are to be completed by Jan 2020. Carriageway resurfacing to be undertaken in 2021.
Cambridge Road (read of Cullin's Yard).	DO003025	Dover	Removal of traffic calming buildout associated with the redevelopment of Dover Esplanade via Dover Harbour Revision Order SI no. 416	Letter of Agreement in place, Works to start Summer 2020.
The Street	DO003044	Preston	Pedestrian/footway improvements.	Works complete 1st certificate issued.
Grove Road/Stourmouth Road.	DO003056	Preston	New bell-mouth access into private development and new footways.	Works underway.
Church Lane, Deal.	DO003095	Deal	Pedestrian/footway improvements.	Footway works are completed.
Station Road	DO003039	Walmer	Relocation of bus stops on Dover road and adjustments to kerb lines.	S278 approval given. Works are due to start in Jan 2020.
Dublin development, Former PH, Lower Road, River	DO003250	Dover	New footway and vehicle crossings.	Footway works completed. Carriageway to be resurfaced in 2020.
Halsbury Homes Ltd new development	DO003015	Whitfield	New Roundabout	Works completed. 1st Certificate issued.
Hammill Brickworks Selson Lane/Hammill Road.	DO003081	Woodnesborough	New bell-mouth access into private development and minor alterations to existing access.	Phase 2, Works underway. Resurfacing due to take place in 2020.

Leisure centre, Honeywood park Ind est.	DO003111	Dover	Construction of a new leisure centre with access roads.	S278 Agreement issued. Phase 1 Works complete
<b>Section 38 adoption sites.</b>				
<b>Scheme Name</b>	<b>Mastergov File Ref No</b>	<b>Description of Works</b>		<b>Current Status</b>
Land at New Dover Road, Capel-le-Ferne	DO003037	40 New Residential Dwellings		Works are underway.
Old Park Hill, Dover	DO003004	New Residential Dwellings		Still awaiting drawing approval.
Phase1 Whitfield Development (Halsbury Homes) Stage 1 of 6	DO003057	New Residential Dwellings		Works complete.
Aylesham Phase Roads 1.7 and 1.8	DO003013	New Residential Dwellings		Works complete.
Aylesham Phase 1B	DO003063	New Residential Dwellings		Works have started on site.
Singledge Lane, new housing development.	DO003082	New Residential Dwellings		Works are on-going.
Former Officers site, Connaught Barracks, Dover Road. Dover. CT16 1 HL	DO003292	New Residential Dwellings		Technical approval given.
Aylesham Village Expansion West (Persimmon Homes) Phase 1a	DO003021	New Residential Dwellings		Works on going.
Woodnesborough Road, Sandwich development.	DO003153	New Residential Dwellings		Application received.
Station Road, Walmer	DO003201	New Residential Dwellings		Plans received works have started on site.
Richmond Park, Dover. Phase 1B	DO003236	New Residential Dwellings		Work has started on site.
Sandwich	Hi.38.104	New Residential Dwellings		Phase 1 Works are



Industrial Estate. Phase 1A			on-going.
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## **Appendix F – Public Rights of Way**

<b>Public Rights of Way – Contact Officer: David Fleck</b>			
<b>Path No</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
ER261	Alkham	Path surface significantly scoured by Highway drainage issues.	Highways drainage report still waiting.
EE153/ EE142 Paths to west of village.	Preston	New Tarmac path for EE153. Repairs to EE142	Contractor engaged
ED21	Deal	Link path between Middle Deal Road and Dola Avenue. Resurface Tarmac path.	Waiting tender return
ER38	St Margarets	England Coast Path from NT to Langdon Hole	Out for specification
ER215	Hougham Without	Badly worn Coast Path	Landowner issues

## **Appendix G - Bridge Works**

<b>Bridge Works – contact officer Earl Bourner</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Sandwich Toll Bridge refurbishment, works are ongoing, all plans are in place to lift the bridge deck and replace all the Mechanical and Electrical components. The bridge will also be repainted, and the bridge deck resurfaced.			
Works are anticipated to commence Mid-February 2020. Whilst the Bridge is out of action a bus service will be in operation for pedestrians and cyclists, running 12 hours a day on a 30 minute cycle.			

## **Appendix H – Traffic Systems**

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

<b>Traffic Systems - Contact Officer: Toby Butler</b>		
<b>Location</b>	<b>Description of Works</b>	<b>Current Status</b>
A256 High Street/ Bridge Street/ Tower Hamlets, Dover	Refurbishment of traffic signal-controlled junction	Started August 2019

## **Appendix I - Combined Member Grant programme update**

**Combined Members Grant programme update for the Dover District.**

The following schemes are those which have been approved for funding by both the relevant Member and by the Director of Highways, Transportation & Waste and is up to date as of **14<sup>th</sup> November 2019**.

The details below are for Highway Schemes **only** and **does not** detail contributions Members have made to other groups such as Parish and District Councils.

Further scheme details are available to Members via their District Manager (Stephanie Wadhams) or Schemes Planning and Delivery Project Manager (Louise Winch).

**Pauline Beresford – Dover Town**

Scheme	Status

**Nigel Collor – Dover Town**

Scheme	Status

**Steve Manion – Dover North**

Scheme	Status
Provision of new salt bin – Granville Road, St Margaret's	Works ordered

**Geoff Lymer – Dover West**

Scheme	Status
Warren Lane 'Unsuitable for HGV' signs at junction with Canterbury Road, Lydden.	Works ordered
Winehouse Lane. Capel-le-Ferne – construction of buildout	Works ordered

**Trevor Bond – Deal & Walmer**

Scheme	Status

**Derek Murphy – Deal & Walmer**

Scheme	Status
Deal High St jct Stanhope Road - bollards	Complete
Deal High St jct Park Street - bollard	Complete

**Sue Chandler - Sandwich**

Scheme	Status
Felderland Lane – public consultation for banned right turn out of and left turn into Felderland Lane from A258.	Consultation postponed to January 2020 due to general election purdah period.

**Appendix J – Street Works**

Please note that this list is accurate at the time of running the report and is subject to cancellations and additions.

Report highlighting all works in Dover District that require road closures with a duration of 5+ days.

For information on all progress and proposed works please visit <https://one.network/>

<b>Road</b>	<b>Location</b>	<b>Works Description</b>	<b>Works Promoter</b>	<b>Dates</b>	<b>Traffic management comments</b>
Grams Road	Walmer	Abandon 175m of main and Lay 175m of new. Open Cut, Mains Connections, 11 x Services	Southern Gas networks	6 <sup>th</sup> Jan to 14 <sup>th</sup> Feb 20	Road Closure
Liverpool Road	Walmer	Abandon gas main	Southern gas Networks	3 <sup>rd</sup> Feb to 2 <sup>nd</sup> Mar 20	Road Closure
Albert Road	Dover	New gas main installation	Southern Water	6 <sup>th</sup> Jan to 7 <sup>th</sup> Feb 20	Road Closure
St Radigunds Road	Dover	New Service connection s	UKPN	13 <sup>th</sup> Jan to 7 <sup>th</sup> Feb 20	3-way lights will be used while at the junction with Primrose place, once 50mtrs from junction Traffic management will be reduced to priority working. Once at junction with St Radigunds Walk a road closure will be in place to pass under the bridge, this will be in place 27/1/20 - 7/2/20.
Eythorne Road	Shepherds-well	Lay new service	Southern Gas Networks	13th Jan – 17 <sup>th</sup> Jan 20	Road Closure
Salisbury Road	Dover	Lay 199Metres of new Gas Main	Southern Gas Networks	3 <sup>rd</sup> Feb – 13 <sup>th</sup> Mar 20	Road Closure
Cowper Road	River	Lay 76M of Gas Main	Southern Gas Networks	17 <sup>th</sup> Feb to 13 <sup>th</sup> Mar 20	Road Closure

The Grove	Deal	Install street Cabinet and ducts	Openreach	20 <sup>th</sup> Jan to 24 <sup>th</sup> Jan 20	Road Closure
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## **1.1 Legal Implications**

1.1.1 Not applicable.

## **1.2 Financial and Value for Money Considerations**

1.2.1 Not applicable.

## **1.3 Risk Assessment**

1.3.1 Not applicable.

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**Contacts: Stephanie Wadhams/Toby Howe 03000 418181**

DOVER DISTRICT COUNCIL

DOVER JOINT TRANSPORTATION BOARD – 28 NOVEMBER 2019

**EXCLUSION OF THE PRESS AND PUBLIC**

**Recommendation**

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the item to be considered involves the likely disclosure of exempt information as defined in the paragraph of Part I of Schedule 12A of the Act set out below:

<u>Item Report</u>	<u>Paragraph Exempt</u>	<u>Reason</u>
Applications for Disabled Persons' Parking Bays	1 and 2	Information relating to any individual and Information which is likely to reveal the identity of an individual

# DOVER JOINT TRANSPORTATION BOARD

## **PROCEDURE FOR DETERMINING APPLICATIONS FOR ON-STREET DISABLED PERSONS' PARKING BAYS**

1. Under the current arrangements with Kent County Council (the Highway Authority), an applicant has to satisfy a list of criteria set by the County Council in order to qualify for a disabled person's parking bay being provided outside, or close to, his or her house. The set of criteria was adopted by this Board at its meeting held on 7 February 2005 and is as follows:

- All applicants must hold a current and valid Blue Badge
- All applicants must also be in receipt of, or have proof of entitlement to:

Personal Independence Payment (PIP) at the enhanced rate **or**

*If under 65 years of age* - entitlement to the higher rate mobility component of the Disability Living Allowance **or**

*If 65 years or over* – entitlement to the Higher Rate of Attendance Allowance if applicant was 65 years or over when entitlement was first claimed **or**

Another entitlement which may be allowable e.g. War Pension.

- The applicant must not have any space available for parking their vehicle in an off-street parking facility.
  - There are parking problems within the road, for example, the applicant regularly has difficulty finding available space on-street close to his or her property (this will be assessed post-application by a highway engineer).
2. Bays will not be provided in locations which may compromise public safety, e.g. on a bend or brow of a hill, close to a junction, within a turning head of a cul-de-sac, where the road is too narrow or where parking is already prohibited, e.g. on yellow lines, zigzag lines, etc.
  3. The provision of a disabled persons parking bay **must** relieve congestion on the public highway.

### **Process after receipt of application**

4. Providing the applicant meets the criteria set out above, the first stage in processing the application is that neighbours who may be immediately affected by the provision of a bay will be informally consulted.
5. Once informal consultation has been completed, the proposals (including any objections received) will be reported to the Dover Joint Transportation Board which will make an initial decision on whether the application should be refused or progressed to the second stage of formal advertisement and consultation. A

recommendation to refuse the application would be made to Kent County Council and would mean that the application proceeds no further.

6. If the Board agrees that the application should be progressed to the second stage, a Traffic Regulation Order (TRO) will be made. This is a legal document that allows the Highway Authority to regulate the use of bays and helps to prevent their misuse. The proposed TRO will be advertised in a local newspaper and affected parties will be formally consulted.
7. At this stage, a bay may be marked on the highway. However, it will not be enforceable until the TRO has been formally made (or 'sealed').
8. If objections are received during the formal consultation stage, they will be reported to the Dover Joint Transportation Board for a further decision. In the event that Kent County Council accepts a recommendation from the Dover Joint Transportation Board to refuse an application, the interim bay will be removed. If the Board makes a recommendation to approve the application, the TRO will be sealed. (If no objections are received during the formal consultation stage, the TRO will be sealed without further reference to the Board.)
9. It should be noted that the applicant will not have exclusive rights to the parking bay. Anyone holding a valid Blue Badge may park in the bay.
10. A TRO can take between 9 and 12 months on average from when it has been agreed in principle to the time of implementation. It is a lengthy process due to the need for the Council to adhere to the statutory procedures laid down by the Department for Transport.
11. When a bay is established on the highway it will be assessed periodically against the criteria to ensure that it is still justified. If the bay is no longer required for the original use or the criteria are no longer met, it may be removed.

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

**Agenda Item No 12**

Document is Restricted



By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted